

Congress of the United States  
House of Representatives  
Washington, DC 20515-2004

May 15, 2017

Vacant  
Associate Administrator for Congressional and Intergovernmental Relations  
Environmental Protection Agency  
1200 Pennsylvania Avenue, NW, Room 3426 WJC  
Washington, DC 20460-0001

Dear Sir/Madam,

Please review the enclosed correspondence and contact my office as soon as possible with the appropriate information to respond to my constituent.

Please send your response to the attention of my assistant:

Isiah Horton,  
9701 Apollo Drive  
Suite 103  
Upper Marlboro, MD 20774.

Thank you for your consideration of this matter.

Sincerely,



Anthony Brown

AB/IH

Office of Congressman Anthony G. Brown (MD-4)

Privacy Release Form

Under the Federal Privacy Act of 1974, we must have a signed privacy release form outlining your problem or a signed letter which clearly states your issue. This provides our office permission to look into the matter on your behalf. Please send the SIGNED release form or letter to the appropriate office listed below via US Postal Service or fax. Please include any relevant identifying information and supporting documents which relate to your inquiry. WE CAN NOT ACCEPT EMAIL and MUST HAVE YOUR SIGNATURE AND EXPLICIT REQUEST FOR ASSISTANCE TO LOOK INTO A MATTER ON YOUR BEHALF.

Name: (please print) (b) (6)

Date of Birth (b) (6)

State: MO

Zip (b) (6)

Address: (b) (6)

Federal Agency Involved: EPA Case Number (if applicable):

Have you contacted another congressional office?: NO

If yes, which office?

I authorize (b) (6) to release information related to my case/inquiry.

Signature

Print Name

I request assistance in resolving the following problem I am having with (LIST AGENCY)

Environmental Protection Agency

Explain the problem including dates, locations, names: Use additional paper if necessary, include copies of applicable supporting documents.

See Attachment

Please return via mail or fax to:

Congressman Anthony G. Brown  
9701 Apollo Drive, Ste. 103  
Upper Marlboro, MD 20774  
FAX: 301-773-2026

**Attachment: Retirement Pension Processing Delay**  
**for (b) (6)**

RE: Penny Thompson Human Resources Specialist

Environmental Protection Agency  
109 TW Alexandria Drive  
Mail code: MC63902  
RTP, NC 27711

Penny Thompson had asked for me to submit my retirement paperwork in December 2016. My effective retirement date was March 31, 2017:

1. I was contacted on March 31, 2017 by Penny Thompson asking, if I had retired. Ms. Thompson thought that I had changed my mind about retirement. I had not indicated to Ms. Thompson at all, that I had changed my mind about retirement. I provided her my paperwork in December 2016 to indeed retire.
2. She sent sometime in April my original paperwork that was supposed to be sent to the Office of Personnel Management.
3. Ms. Thompson had called me on Friday, May 12, 2017 asking me to send back the original retirement paperwork that was supposed to go to the Office of Personnel Management. I want the Office of Congressman Anthony G. Brown to follow up with Ms. Thompson to ensure, that my paperwork is being processed in a timely fashion.

(b) (6)



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle)

2. Social Security Number

4. Effective Date

(b) (6)

(b) (6)

(b) (6)

03/31/17

## FIRST ACTION

## SECOND ACTION

6-A. Code 302 6-B. Nature of Action RETIREMENT-VOLUNTARY

6-C. Code USM 6-D. Legal Authority 5 USC CHAPTER 84

6-E. Code 6-F. Legal Authority

6-A. Code 6-B. Nature of Action

6-C. Code 6-D. Legal Authority

6-E. Code 6-F. Legal Authority

7. FROM: Position Title and Number

15. TO: Position Title and Number

(b) (6)

16. Pay Plan

A

0

17. Occ. Code

18. Grade/Level

19. Step/Rate

20. Total Salary/Award

21. Pay Basis

20A. Basic Pay

20B. Locality Adj.

20C. Adj. Basic Pay

20D. Other Pay

22. Name and Location of Position's Organization

WASHINGTON, DC

## EMPLOYEE DATA

23. Veterans Preference

1 1 - None 3 - 10-Point/Disability 5 - 10-Point Other  
2 - 6-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%

27. FEGLI BASIC ONLY

C0

30. Retirement Plan

K FERS &amp; FICA

## POSITION DATA

34. Position Occupied

1 1 - Competitive Service 3 - SES General  
2 - Excepted Service 4 - SES Career Reserved

36. Duty Station Code

11-0010-001

35. FLSA Category

N E - Exempt  
N - Nonexempt

39. Duty Station (City - Country - State or Overseas Location)

WASHINGTON, DISTRICT OF COLUMBIA

40. Agency Data

CLS 00

41. VET-STAT

X

42. EDUC LVL

07

43. SUPV STAT

8

44. POSITION SENSITIVITY

NONSENSITIVE/LOW RI

45. Remarks

FORWARDING ADDRESS: (b) (6)

(b) (6)

LUMP-SUM PAYMENT TO BE MADE FOR ANY UNUSED ANNUAL LEAVE.

SF 2819 WAS PROVIDED. LIFE INSURANCE COVERAGE IS EXTENDED FOR 31 DAYS DURING WHICH YOU ARE ELIGIBLE TO CONVERT TO AN INDIVIDUAL POLICY (NONGROUP CONTRACT).

FEHB TRANSFERS TO OPM UPON RETIREMENT

SF-8 ISSUED

REASON FOR RETIREMENT: TO OBTAIN RETIREMENT BENEFITS.

46. Employing Department or Agency

EP - ENVIRONMENTAL PROTECTION

47. Agency Code

EP00

48. Personnel Office ID

3318

49. Approval Date

03/31/17

50. Signature/Authentication and Title of Approving Official

JEREMY A. TAYLOR

HUMAN RESOURCES OFFICER

170701368

1 - Employee Copy - Keep for Future Reference

# USPS Tracking® Results

[FAQs > \(http://faq.usps.com/?articleId=220900\)](http://faq.usps.com/?articleId=220900)[Track Another Package +](#)[Remove X](#)

Tracking Number: 9505510391327130075309

**Delivered**

On Time

Updated Delivery Day: Friday, May 12, 2017 ⓘ

## Product & Tracking Information

[See Available Actions](#)Postal Product:  
Priority Mail™Features:  
Insured  
USPS Tracking®

DATE & TIME	STATUS OF ITEM	LOCATION
May 12, 2017, 9:47 am	Delivered, Individual Picked Up at Postal Facility	DURHAM, NC 27709
Your item was picked up at a postal facility at 9:47 am on May 12, 2017 in DURHAM, NC 27709.		
May 12, 2017, 8:54 am	Arrived at Post Office	DURHAM, NC 27709
May 12, 2017, 5:30 am	Departed USPS Facility	RALEIGH, NC 27676
May 11, 2017, 12:04 pm	Arrived at USPS Facility	RALEIGH, NC 27676
<a href="#">See More</a> ▼		

## Available Actions

Text Updates	▼
Email Updates	▼

[See Less](#) ^

## Can't find what you're looking for?

Go to our [FAQs](#) section to find answers to your tracking questions.

Move to Inbox

More



J

a

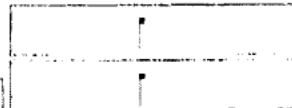
c

q



(b) (6)

May 10 (1  
day ago)



to thompson.penny



Hi Penny,

Per our conversation this morning, I mailed the original paperwork to you that was mailed to me in error. You wanted the paper work 3 months prior to my retirement date. My paperwork was given to you in December, 2016. I thought that was enough time to be processed for a retirement date of 3/31/17. And to receive a retirement payment in May or June, 2017. Hopefully in the future you will have a system in place for these types of mishaps.

Take care,

(b) (6)

Hi (b) (6),

Your paperwork is gone. I don't think it is really important.



Click here to Deny or Forward

Last account activity: 27 minutes ago



(b) (6)

Retirement paper work - 3/31/2017

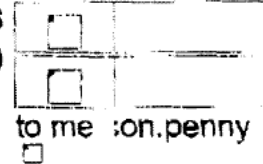
Inbox x



Thompson,

Penny [via usepa.onmicrosoft.com](mailto:usepa.onmicrosoft.com)

3:44 PM (6  
hours ago)



Hello,

No, I did not receive it today. I have checked with our employees that pick up the mail. I am sure it will be here Monday and I will send it back out on Monday. The payroll office has assured me they will quickly process it. I will let you know when I receive it.

Penny

(b) (6)

Sent: Friday, May 12, 2017 3:34 PM

To: Thompson, Penny <[Thompson.Penny@epa.gov](mailto:Thompson.Penny@epa.gov)>

Subject: (b) (6) - Retirement paper work - 3/31/2017



